

Kirton & Falkenham Parish Council

NOTICE OF MEETING

I HEREBY GIVE NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION
on **Monday the 7th September 2026 at 7.30 pm**

To: **All Councillors**

Signed *G J Walker*. Clerk

AGENDA

- 1 Apologies
- 2 Minutes of the meeting held on 6th July 2026
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item that could be seen as affecting their impartiality.*
- 4 **PUBLIC OPEN FORUM**
 - 1 Raynet presentation
 - 2 Parishioners questions
 - 3 County/District Councillor Reports
 - 4 PTLO report
- 5 Matters arising (All other outstanding actions have been completed)
 - i) RG substation proposal
 - ii) Cross Parish Group/Local Plan
 - iii) Felixstowe Peninsular Partnership
 - iv) Play area (inspection, repair, special needs)
 - v) Swiss Farm hedge
 - vi) Bus shelter and notice board repair
 - vii) Speeding
 - viii) Xmas tree replacement
 - ix) Accessibility to the Recreation Ground
 - x) Scout hut
 - xi) Planning subcommittee ToRs
 - xii) Innocence Lane/Back Road roundabout proposal
- 6 Finance
 - i) Financial and monitoring reports (on website)
 - ii) Invoices authorised: G Walker salary (July & Aug - circa £495x2); G Walker – mileage expenses for audit (£35.20); D Jacobs – Bus shelter materials (£73.58); D Cope hedge cut (£180); D Cope – Bus shelter repair/paint (£325)
 - iii) Payments due for authorisation: G Walker salary inc pay rise & backpay (circa £593); S Warrington – PC notice board refurb (£870.32)
 - iv) External audit status
- 7 Planning
 - i) DC/26/2951/FUL: Orchard Halt, 68 Falkenham Road, Kirton
 - ii) DC/26/2055/FUL solar farm at Land East of Bucklesham Village
- 8 Environmental
- 9 Recreation Ground
- 10 SALC Report
- 11 Other Correspondence/items for discussion
- 12 Matters for inclusion in future Agenda
- 13 Date of next meeting:- Monday 5th October 2026 at 7.30 pm

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Circulated Correspondence

From	Subject	Date Received
RIDDELL-CARPEN...	Energy work update in Suffolk Coastal	01/09/2026
GRAFFHAM, Sandra	PCC Update - August 2026	28/08/2026
Matthew.Beckess2...	Army Engagement Event in Ipswich - Building Partnerships for the Future	28/08/2026
Lee Reeves	Parish Report August 2026 Orwell & Villages	27/08/2026
planning@eastsuffo...	Planning consultation - DC/26/2951/FUL	27/08/2026
National Associatio...	Chief executive's bulletin - 27 August 2026	27/08/2026
System Administrat...	Your personal invitation to participate in the National Public Confidence in Policing Survey [#7401...	26/08/2026
admin@debenestu...	Deben Estuary Partnership Agenda for Meeting 1st October 2026 (NB Rescheduled from 17th Se...	26/08/2026
Laura Sampson	SALC SUPER FORUM - Local Government Reorganisation - what are the next steps - 17th Septe...	20/08/2026
John & Manageme...	Town and Parish Forum September 2026	19/08/2026
johnbeer47@btinter...	East Suffolk Youth Fund launches	13/08/2026
Samantha Read	FW: please can you share?	13/08/2026
Jack Cade	Re: K&F PC Finance report for Aug now available	12/08/2026
Parish Planning Re...	A simpler way to review planning applications	12/08/2026
Samantha Read	RE: 1 New Fraud Alert	12/08/2026
Lee & Clerk@kandf...	Waste collection in Kirton & Falkenham	11/08/2026
Julia & Suffolk Con...	Suffolk Constabulary urges dog owners to keep them under control around livestock, wildlife and...	10/08/2026
Clerk@kandf-pc.go...	Fwd: Queries etc	10/08/2026
Andrew Jolliffe	Join Us: East Suffolk Community Partnership Forum Registration Open	04/08/2026
Jenny Riddell-Carp...	Jenny's August Update	04/08/2026
Jack Cade	Playground	04/08/2026
Robin Warne	Suffolk Highways has begun filling the highway grit bins in Suffolk (from Mid July onwards) and pl...	04/08/2026
admin@debenestu...	Deben Estuary Partnership Summer 2026 Newsletter	31/07/2026
Operations	Changes to East Suffolk Council's Emergency Out of Hours Number	31/07/2026
Clerk@kandf-pc.go...	Local Plan scoping consultation response	24/07/2026
Play	Annual Inspection	29/07/2026
Laura Sampson	SALC SUPER FORUM - Local Government Reorganisation - what are the next steps - 17th Septe...	24/07/2026
Suffolk Constabular...	Op Tramline keeping roads safer [#719178089]	23/07/2026
planning@eastsuffo...	Planning consultation - DC/26/2325/ARM	23/07/2026
planning@eastsuffo...	Planning consultation - DC/26/2326/ARM	23/07/2026
Chris Vest	Kirton Playing Field	22/07/2026
Suffolkonboard	Suffolkonboard bus timetable updates	20/07/2026
Suffolk Constabular...	Body found in Trimley St Martin [#716374390]	20/07/2026
Clerk@kandf-pc.go...	Minutes from Cross Parish Group meeting July 7th 26	17/07/2026
Julia, John, Jo, M P...	Bus Shelter Urgent Response Appreciated.	17/07/2026
Jack & Appeal a pla...	Bus Shelter Urgent Response Appreciated.	16/07/2026
clerk@trimleystmart...	RE: Speed Indicator device on Trimley/Kirton Road	16/07/2026
planning@eastsuffo...	Planning consultation - AP/26/0042/REFUSE	13/07/2026
Hope, Rageenee	Local authority Liaison Committee Meeting (LALC)	08/07/2026
appeals@eastsuffol...	Planning Appeal Consultation - AP/26/0040/REFUSE	07/07/2026
M Paul, John, Jack,...	Introductions and getting to know your local community	06/07/2026
Jack, Jo & John	The Village Green	05/07/2026
Graffham, Sandra	PCC update: July 2026	03/07/2026
Clerk@kandf-pc.go...	Parish Report June 2026	03/07/2026
Jenny Riddell-Carp...	Jenny's July Update	03/07/2026
suzannesmith32@s...	Permission for Pizza on the Green	02/07/2026
Susan Harvey	Copy of message from Ashley	02/07/2026
Clerk@kandf-pc.go...	Fwd: Agenda for Cross Parish Group mtg 7.30pm 7th July - Recreation Ground Pavilion, Back Ro...	02/07/2026
Matthew Coyle-Gilc...	Re: New Scout hut	02/07/2026
John Fothergill	RE: FORMAL SUBMISSION: Felixstowe Town Council Objection to Proposed Closure of Felixsto...	28/06/2026
DEREK & John	Scoping Consultation	28/06/2026

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Minutes of the Parish Council Meeting held in the Recreation Ground Pavilion on Monday 6th July 2026 at 7.30pm

Present: Cllrs J Cade (chair), J Fothergill (JF), M Paul (MP), P Lickert (PL), J Shaw (JS), D Ward (DW), D Jacobs (DJ), A Colvill (AC), G Walker (Clerk); T Hatrick (PTO); County Cllr P Mulcahy; Two members of the public

Item No.	Comments	Action
1.	Apologies District Cllrs L Reeves, M Ninnmey; Cllrs J Durrant (JD), J Sheeran (JonS) & L Bullard (LB)	
2.	Minutes of last meetings The minutes of the Parish Council Meeting held on 1 st June 2026 having been previously circulated were taken as read	
3.	Declaration of interests None registered	
4.	Public Open Forum <i>Parishioners questions:</i> A request by Woodsmoke Dreams to sell pizzas on the Green on the Sunday evening of the August Bank Holiday weekend was made. This was discussed as part of the meeting (see <i>Police report:</i> No report received <i>County Councillor's report:</i> Cllr Mulcahy advised advised that the Council have decided to go to Judicial Review of the decision making process behind the choice of a 3 unitary council model for the Local Government Reorganisation. This results from an unsatisfactory response to questions posed to the Secretary of State, in the County Council's view. In other matters, she reported that Adult Social Care had been awarded a "Good" rating by the Quality Care Commission. Also, that approx £500k had been awarded to the Council to undertake a feasibility study for moving public transport to a franchise model whereby providers will be unable to "cherry pick" the most profitable services, and will enable less profitable (mainly rural) services to be better supported. <i>District Councillor's report:</i> Although the District Councillors were both absent, the chaos surrounding the introduction and operation of the new waste collection services (in particular the near-zero food waste collections) was discussed. The PC undertook to communicate these concerns to District Councillors.	AP1/07.26/ Clerk
5.	Matters arising i) EA3: Cllr Paul briefed that the EA3 offshore windfarm work is now likely to conclude by the end of July. ii) Substation on RG: No response has been received for the invoice forwarded to UK Power Networks' agent for work to date, on behalf of the Council's solicitor (Fairstep). iii) Cross Parish Group: A meeting is arranged for 7 th July. Among issues to be discussed is the ESC Planners Scoping Consultation Questionnaire. The K&FPC answers circulated were agreed by all. Cllr Fothergill outlined proposed priority areas for inclusion by other Councils: Preservation of the environment; Equality and diversity for the health and wellbeing of residents; Geographic	AP1/06.26/ Clerk

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	diversity of employment; Provision of resilience for employment opportunity. This was approved unanimously. iv) Felixstowe Peninsular Community Partnership: No update. v) Play area: The Council have spoken to two suppliers to determine the best way forward, and likely cost, for upgrading the play area on the Rec. This will be dependent on the ability to obtain grant funding and ranges from a relatively straightforward replacement of the wooden poles on the climbing apparatus, to a full replacement of the apparatus, one replacement swing frame (to accommodate a heavier duty, accessible swing), and a replacement, wheelchair accessible, roundabout. In the meantime, some remedial work is planned for the trampoline.. vi) Swiss Farm Hedge. Awaiting assistance from Cllr Ninnmey as to the best way to address this. vii) Bus shelter and notice board repair: New shingles have been fitted to the roof. Further work is planned. viii) Speeding: We are still awaiting a replacement, heavier duty, pole to enable use of the solar powered SID (Speed Indicator Device) at the Bucklesham end of the village. A site has been proposed for the SID on Trimley Road has been identified and awaits formal agreement from Trimley St Martin PC in order to proceed.. ix) Xmas tree maintenance: The Cyprus “Christmas” tree on the Green is becoming too tall to manage without specialist equipment, with increasing maintenance costs going forward. The option of planting a new, native, tree (eg Spruce) to replace the current tree will be on agenda for discussion at the next meeting x) Accessibility to the Recreation Ground: This is in hand with the Blacksmith. xi) Scout hut: Awaiting a response from the Scouts as to their chosen legal representative xii) Raynet (request presentation to PC): Awaiting feedback from Raynet.	
6.	Finance i) Financial and monitoring reports (on website) ii) Invoices authorised: G Walker salary (circa £480); Peter Lickert expenses: Defib pads, Rec sign, APCM refreshments (£415.09); HMRC (£461.61); Heelis & Lodge – audit (£245) iii) Payments due for authorisation: G Walker salary (circa £480); G Walker – mileage expenses for audit (£35.20); RG VAT reclaim (£2,217.63) iv) External audit status: The required paperwork has been submitted, awaiting feedback from the auditor	
7.	Planning i) DC/25/4922/ARM Land To The South And East Of Adastral Park Martlesham Suffolk: No comment ii) DC/26/2055/FUL solar farm at Land East of Bucklesham Village: No comment	
8.	Environment Nothing to report.	
9.	Recreation Ground i) Resurfacing work has been completed on the Rec Pavilion car park, however it will remain out of action until there has been significant rainfall in order to stabilise the surface material.	

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	ii) The kissing gate at Paddock Close has been quickly repaired. Thanks were expressed to Cllr Bullard for this excellent response	
10.	SALC Report The AGM takes place 9th July, Cllr Lickert will be attending	
11.	Other correspondence of note i) A request by Woodsmoke Dreams to sell pizzas on the Green on the Sunday evening of the August Bank Holiday weekend was approved. ii) A requests have been received for PC support for defibrillators to be located at the Village Hall and in Falkenham (site to be agreed). The PC agreed to support any external grant funding requests. iii) Cllr Cade reported that he would be speaking at a memorial service for Colin Shaw, to be held on 10th July at Kirton Church, and invited any contributory comments from Councillors.	
12.	Matters for inclusion in future agenda RG substation proposal; Cross Parish Group/Local Plan; Felixstowe Peninsular Partnership; Play area; Swiss Farm Hedge; Bus shelter and notice board repair; Speeding; Xmas tree replacement; Accessibility to the Recreation Ground; Scout hut; Planning subcommittee ToRs; Innocence Lane/Back Road roundabout proposal	
13.	Date of next meeting: 7th September 2026	
	There being no further business the meeting closed at 9.30pm. Signed..... Chairman Date.....	