Kirton & Falkenham Parish Council

NOTICE OF MEETING

I HEREBY GIVE NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION
on **Monday** the **2nd November 2026** at **7.30 pm**

To: **All Councillors** Signed *G J Walker*. Clerk

A G E N D A

1 Apologies
2 Minutes of the meeting held on 5th October 2026
3 Declaration of interests ***Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item that could be seen as affecting their impartiality.***
4 **PUBLIC OPEN FORUM**
   1 Parishioners questions
   2 Police report
   3 County/District Councillor Reports
   4 PTLO report
5 Matters arising (All other outstanding actions have been completed)
   i) RG substation proposal
   ii) Cross Parish Group/Local Plan
   iii) Felixstowe Peninsular Partnership
   iv) Play area
   v) Swiss Farm hedge
   vi) Speeding
   vii) Accessibility to the Recreation Ground
   viii) Scout hut
   ix) Emergency Plan
   x) VG Tree inspection
   xi) Parish Councillor vacancy
6 ANNUAL FINANCE & GENERAL PURPOSES COMMITTEE MEETING
   i) Financial and monitoring reports (on website)
   ii) Invoices authorised: G Walker salary (circa £511.45); Ext auditor (£252.00); Playquip Play area repair (£1,508.40); Village Hall CIL retained grant (£1,200); 6 month RG grant (£3,049.50); British Legion Poppy Appeal (£100.00)
   iii) Payments due for authorisation: G Walker salary (circa £511.45); Contribution to K&F Review (£900); D Jacobs expenses inc new grit bin (£202.08); G Walker expenses (£44.75); D Cope – bus stop clearance (£50.00); Elan City – 2nd SID, pending receipt of invoice (£2807.99)
   iv) CIL submission (£795.55 request towards replacement Playground log pole)
   v) Draft budget review, including election reserves discussion (see Correspondence)
   vi) Salary review & confirm Financial Budget 2027/8 Precept (£29,435)
   vii) 2026/2027 S137 Grants distribution
7 Planning
DC/26/3437/FUL: 3 Rectory Lane, Kirton (submission made before 28/10 deadline)
NPPF 2026 - Appeal 6012070: Land to the South of Falkenham Road (response made before 28/10 deadline)
8 Environment (see Correspondence)
Bus stop improvement funding; Great British Spring Clean returns 12-28 March 2027.
9 Recreation Ground
10 SALC Report
11 Other Correspondence/items for discussion
Mobile pizza van on VG (see correspondence)
12 Matters for inclusion in future Agenda
13 Date of next meeting:- Monday 7th December 2026 at 7.30 pm

Kirton & Falkenham Parish Council

Circulated Correspondence

From	Subject	Date Received
Clerk@kandf-pc.go…	NPPF 2026 - Appeal 6012070- Site: Land to the South of Falkenham Road,…	12:26
Clerk@kandf-pc.go…	Fwd: New Scout hut	Yesterday
Clerk@kandf-pc.go…	Fwd: Election Estimates	Yesterday
Elma Glasgow	Introduction to NSIPs & Case Study webinars	26/10/2026
Clerk@kandf-pc.go…	Fwd: Planning Briefing – NPPF Changes - Presentation and Resources	26/10/2026
Keep Britain Tidy	Announcing the Great British Spring Clean 2027 dates	26/10/2026
Chris Vest	Re: Kirton Playing Field	23/10/2026
Ade Bakare	Request to Forward a Personal Letter to David Gracey	21/10/2026
John & DEREK	Village Green grit bin	20/10/2026
John & Clerk@kan…	Bus Service Improvement Plan	20/10/2026
Kirsty White	News Bulletin - 20th October 2026	20/10/2026
Jenny Riddell-Carp…	Jenny's October Round Up	16/10/2026
Clerk@kandf-pc.go…	Fwd: JJ's Pizzeria @ Kirton Green	09/10/2026
Clerk@kandf-pc.go…	K&F PC Finance report & Draft budget	08/10/2026
Clerk@kandf-pc.go…	Re: Request regarding Solar SID Data Log – Outbound Speeding Issue in Ki…	07/10/2026
Jack Cade	Feedback re. PC Arlene Ell	07/10/2026
planning@eastsuffo…	Planning consultation - DC/26/3437/FUL	07/10/2026
lickert personal	Emergency Plan - Coordinators trainng	06/10/2026
Clerk@kandf-pc.go…	Re: Village Green	05/10/2026
East Suffolk Planni…	Planning and Building Control newsletter	05/10/2026

Kirton & Falkenham Parish Council

Minutes of the Parish Council Meeting held in the Recreation Ground Pavilion on Monday 5th October 2026 at 7.30pm

Present: Cllrs J Cade (JC) (chair), J Fothergill (JF), P Lickert (PL), J Shaw (JS), D Ward (DW), D Jacobs (DJ), A Colvill (AC), G Walker (Clerk); T Hatrick (PTLO)District Cllr

Item No.	Comments	Action
1.	**Apologies** County Cllr P Mulcahy, District Cllrs L Reeves, M Ninnmey; Cllrs J Durrant (JD), M Paul (MP), J Sheeran (JonS) The Clerk also reported the resignation of Luke Bullard, received before the meeting. The Council recorded their thanks to him for his contribution, especially with respect to assistance with maintenance issues	
2.	**Minutes of last meetings** The minutes of the Parish Council Meeting held on 7th September 2026 having been previously circulated were taken as read	
3.	**Declaration of interests** None registered	
4.	**Public Open Forum** Although there were no reports presented during the Public Open Forum, the Chair said that he would be writing to the local Police Inspector, saying how delighted the Council was with the visible presence of PC Ell, including her active participation in village events. *Public Transport Liaison:* Nothing to report	
5.	**Matters arising** i) Substation on RG: The solicitor and UK PN Network's agent are now in direct contact re payment of the outstanding invoice. ii) Cross Parish Group: Following attendance at a recent planning event held by East Suffolk Council, Cllr Fothergill reiterated previous understanding that the current changes represent the most significant planning change in a generation: in that the majority of planning decisions will be made by planning officers, and only by exception will they be referred to elected representatives. That said, comments from Town and Parish Councils remain very important. iii) Felixstowe Peninsular Community Partnership: It was reported that FPCP are not supportive of having non-PC representation at the meetings on behalf of Parish Councils. Communications will be sent via the Clerk until/if a replacement is found. iv) Play area: The public consultation meeting on 26th September for improving play area was very well attended, with a lot of input received. The consultation document is in the process of being finalised, as a necessary step prior to seeking grants to complete the work. v) Swiss Farm Hedge. Awaiting assistance from Cllr Ninnmey as to the best way to address this. vi) Speeding: Speeding stats for the new solar powered SID (Speed Indicator Device) were presented prior to the meeting. The average speed in and out of the village is 26mph, however this masks some higher individual speeds. Further analysis will be undertaken in order to determine whether there are sufficient	

	grounds to ask for police involvement. Following a suggestion from a parishioner, there was discussion about establishing a Speedwatch team; according to their website this would require a team of 6 volunteers. There may also be concerns by individuals who may not wish to operate in their home location for fear of reprisals, working with neighbouring Parishes could address this. To date there has been insufficient interest from villagers in contributing to this action. vii) Accessibility to the Recreation Ground: This remains in hand with the Blacksmith. viii) Scout hut: Still awaiting a response from the Scouts as to their chosen legal representative ix) Emergency Plan: Cllr Lickert said that the Emergency Plan would be updated, mainly to reflect changes in contact details for designated emergency officers. He will also be writing in December's Review, asking for existing and prospective volunteers to contact him with relevant information	
6.	**Finance** i) Financial and monitoring reports (on website) ii) Invoices authorised: G Walker salary inc pay rise & backpay (circa £511.45); S Warrington – PC notice board refurb (£870.32); HMRC PAYE (£468.88); Clear Insurance (£1,565.75) iii) Payments due for authorisation: G Walker salary (circa £500); Ext auditor (£252.00); Playquip Play area repair (£1,508.40); Village Hall CIL retained grant (£1,200); 6 month RG grant (£3,049.50). iv) External audit status: It was noted that the external audit had been successfully completed, with relevant notices posted. It was agreed, including the cost of Remembrance Day wreaths, to give the British Legion £100	
7.	**Planning** i) DC/26/3273/FUL- Extension, 5 Alley Road, Kirton: No Comment ii) DC/26/3065/FUL – Extension, 66 Meadowlands, Kirton: Insufficient detail provided with which to make a full assessment of impact on neighbouring properties	
8.	**Environment** It was agreed to progress the replacement of the "Kirton" sign at the Bucklesham end of the village, in addition to clearance work to improve pedestrian access at the Park Lane bus stop (northerly direction). The reinstallation of the protective posts on the Village Green will proceed, once acceptance of a quote for the work is given by the relevant insurers	
9.	**Recreation Ground** A letter of complaint has been received related to footballs repeatedly entering a garden on Guston Gardens. This has been forwarded to John Beer for comment/action	
10.	**SALC Report** Nothing to report.	
11.	**Other correspondence of note** It was agreed that the presence of a TSM school governor would be beneficial at future meetings and an invitation to do so will be made accordingly.	

12.	**Matters for inclusion in future agenda** RG substation proposal; Cross Parish Group/Local Plan; Felixstowe Peninsular Partnership; Play area; Swiss Farm Hedge; Speeding; Accessibility to the Recreation Ground**;** Scout hut; Emergency Plan; VG Tree inspection.	
13.	**Date of next meeting:** 2nd November 2026	
	There being no further business the meeting closed at 9.05pm. Signed..... Chairman Date.....	