

1) Barclays Community

| | |
|--------------|----------------|
| B/F 01/04/20 | £1,666.05 |
| + Receipts | <u>3365.65</u> |
| | 5031.70 |
| -Payments | <u>0.00</u> |
| Balance | <u>5031.70</u> |

2) Unity Trust

| | |
|--------------|-----------------|
| B/F 01/04/20 | £3,586.57 |
| + Receipts | <u>22205.00</u> |
| | 25791.57 |
| -Payments | <u>13580.54</u> |
| Balance | <u>12211.03</u> |

3) Barclays Business Premium

| | |
|--------------|-----------------|
| B/F 01/04/20 | £16,962.51 |
| + Receipts | <u>0.00</u> |
| + Interest | 6.90 |
| - Payments | <u>0.00</u> |
| Balance | <u>16969.41</u> |

Total:

| |
|-------------------|
| <u>£34,212.14</u> |
|-------------------|

| Date | Payee | Unity (BACS) | Barclays (cheque) | Ref | Chq No. | Salaries/PAYE | Subscriptions | Electricity | Insurances | Miscellaneous (audit broadband) | Clerk Councillor expenses | Training | Grants 137 Comm projects | Publicity | Environmental Services | Reserves | Community Projects | Bank charges | Recreation ground | Election costs | VAT paid | |
|--------|-------------------------------|-----------------|-------------------|-----|---------|----------------|---------------|-------------|----------------|---------------------------------|---------------------------|-------------|--------------------------|-------------|------------------------|-------------|--------------------|--------------|-------------------|----------------|---------------|--------|
| 22-Apr | SALC subscription | 542.09 | | | 1 | | 542.09 | | | | | | | | | | | | | | | |
| 22-Apr | C Shaw (salary) | 345.60 | | | 2 | 345.60 | | | | | | | | | | | | | | | | |
| 22-Apr | Suffolk cloud (web hosting) | 100.00 | | | 3 | | | | | 100.00 | | | | | | | | | | | | |
| 22-Apr | G Walker - expenses | 23.40 | | | 4 | | | | | | 23.40 | | | | | | | | | | | |
| 06-May | G Walker - Salary | 86.40 | | | 5 | 86.40 | | | | | | | | | | | | | | | | |
| 06-May | C Shaw (salary) | 345.60 | | | 6 | 345.60 | | | | | | | | | | | | | | | | |
| 06-May | RG Grant | 2346.00 | | | 7 | | | | | | | | | | | | | | 2346.00 | | | |
| 01-Jun | Fairsted solicitors - V Green | 339.20 | | | 8 | | | | | | | | | | 339.20 | | | | | | | 63.20 |
| 01-Jun | G Walker - Salary | 86.40 | | | 9 | 86.40 | | | | | | | | | | | | | | | | |
| 01-Jun | C Shaw (salary) | 345.60 | | | 10 | 345.60 | | | | | | | | | | | | | | | | |
| 01-Jun | HMRC | 302.40 | | | 11 | 302.40 | | | | | | | | | | | | | | | | |
| 03-Jul | C Shaw (salary) | 345.60 | | | 12 | 345.60 | | | | | | | | | | | | | | | | |
| 03-Jul | G Walker - Salary | 86.40 | | | 13 | 86.40 | | | | | | | | | | | | | | | | |
| 03-Jul | Heelis & Lodge (audit) | 180.00 | | | 14 | | | | | 180.00 | | | | | | | | | | | | |
| 03-Jul | G Walker - Expenses | 128.79 | | | 15 | | | | | | 128.79 | | | | | | | | | | | |
| 06-Jul | Bank Charges | 18.00 | | | 16 | | | | | | | | | | | | | 18.00 | | | | |
| 29-Jul | G Walker - Salary | 86.40 | | | 17 | 86.40 | | | | | | | | | | | | | | | | |
| 29-Jul | C Shaw (salary) | 345.60 | | | 18 | 345.60 | | | | | | | | | | | | | | | | |
| 29-Jul | Laptopsdirect (PC) | 409.96 | | | 19 | | | | | 409.96 | | | | | | | | | | | | 68.33 |
| 29-Jul | G Walker (Zoom) | 14.39 | | | 20 | | | | | 14.39 | | | | | | | | | | | | 2.40 |
| 29-Jul | D Jacobs - expenses | 14.77 | | | 21 | | | | | | 14.77 | | | | | | | | | | | |
| 06-Aug | ICO (GDPR renewal) | 35.00 | | | 22 | | | | | 35.00 | | | | | | | | | | | | |
| 17-Sep | A Tetley (White Horse) | | | | 23 | | 101456 | | | | | | | | 0.00 | | | | | | | |
| 17-Sep | G Walker - Salary | 88.80 | | | 24 | 88.80 | | | | | | | | | | | | | | | | |
| 17-Sep | C Shaw (salary) | 392.50 | | | 25 | 392.50 | | | | | | | | | | | | | | | | |
| 17-Sep | G Walker (Zoom) | 28.78 | | | 26 | | | | | | 28.78 | | | | | | | | | | | 4.80 |
| 17-Sep | HMRC | 336.20 | | | 27 | 336.20 | | | | | | | | | | | | | | | | |
| 17-Sep | Norris & Fisher (Insurance) | 1,042.93 | | | 28 | | | | 1042.93 | | | | | | | | | | | | | |
| 05-Oct | RG Grant | 2346.00 | | | 29 | | | | | | | | | | | | | | 2346.00 | | | |
| 05-Oct | EWP (Tree inspection) | 298.80 | | | 30 | | | | | | | | | | 298.80 | | | | | | | 49.80 |
| 05-Oct | Kirton Church (photocopying) | 9.30 | | | 31 | | | | | | | | | 9.30 | | | | | | | | |
| 05-Oct | G Walker - Salary | 87.00 | | | 32 | 87.00 | | | | | | | | | | | | | | | | |
| 05-Oct | C Shaw (salary) | 289.85 | | | 33 | 289.85 | | | | | | | | | | | | | | | | |
| 05-Oct | Bank Charges | 18 | | | 34 | | | | | | | | | | | | | 18.00 | | | | |
| 09-Nov | Pauls Tree servicee | 588.00 | | | 35 | | | | | | | | | | 588.00 | | | | | | | 98.00 |
| 09-Nov | Pauls Tree servicee | 600.00 | | | 36 | | | | | | | | | | 600.00 | | | | | | | 100.00 |
| 09-Nov | PKF Littlejohn (ext audit) | 240.00 | | | 37 | | | | | 240.00 | | | | | | | | | | | | 40.00 |
| 09-Nov | G Walker - Salary | 86.80 | | | 38 | 86.80 | | | | | | | | | | | | | | | | |
| 09-Nov | C Shaw (salary) | 345.60 | | | 39 | 345.60 | | | | | | | | | | | | | | | | |
| 09-Nov | C Shaw (expenses) | 254.38 | | | 40 | | | | | 242.93 | 11.45 | | | | | | | | | | | 42.06 |
| | Carried Fwd | 13580.54 | 0.00 | | | 4002.75 | 542.09 | 0.00 | 1042.93 | 1222.28 | 207.19 | 0.00 | 0.00 | 9.30 | 1826.00 | 0.00 | 0.00 | 36.00 | 4692.00 | 0.00 | 468.59 | |

Bank Reconciliation

Date: 06/08/2020

| | | |
|--------------|------------|-------------------|
| Cash in hand | 01/04/2020 | £22,215.13 |
| + Receipts | | <u>£25,577.55</u> |
| | | £47,792.68 |

| | | |
|-----------|--|-------------------|
| -Payments | | <u>£13,580.54</u> |
|-----------|--|-------------------|

| | | |
|----------|----------------------------|-------------------|
| A | Spreadsheet Balance | £34,212.14 |
|----------|----------------------------|-------------------|

Cash in hand per Bank Statements

| | | |
|---------------------------|------------|-------------------|
| Barclays Community | 04/09/2020 | £5,031.70 |
| Barclays Business Premium | 05/10/2020 | £16,969.41 |
| Unity Trust | 31/10/2020 | <u>£14,325.81</u> |
| | | £36,326.92 |

| | | |
|----------------------|--|------------------|
| - Uncleared Payments | | <u>£2,114.78</u> |
| | | £34,212.14 |

+Uncleared Receipts

| | | |
|----------|------------------------------|-------------------|
| B | Adjusted bank balance | £34,212.14 |
|----------|------------------------------|-------------------|

Does A=B ?**YES****Checks out OK**

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q |
|----|---|------------------|------------|---------------|----------------|------------|----------------|---------------|----------------|----------------|---------------|--------------|----------------|-----------------|-----------------|----------------|-----|
| 1 | Kirton and Falkenham Budget 2020/21 | April | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | To date | Forecast Outum | Budget 20/21 | |
| 2 | Currency £ | | | | | | | | | | | | | | | Final | Gap |
| 3 | Total receipts | 11602.50 | | 4.55 | | | 3365.65 | 10603 | | | | | 600.00 | 25575.20 | 26175.2 | | |
| 4 | Opening current a/c for the financial year | 5,253 | | | | | | | | | | | | | 0 | | |
| 5 | | | | | | | | | | | | | | | | | |
| 6 | Salaries/PAYE | 345.60 | 432.00 | 734.40 | 432.00 | 432.00 | 817.50 | 376.85 | 432.40 | 730.00 | 432.40 | 432.40 | 730.00 | 4002.75 | 6327.55 | 7216 | |
| 7 | Subscriptions | 642.09 | | | | | | | | | | | | 642.09 | 642.09 | 575 | |
| 8 | Electricity | | | | | | | | | | | 36 | | 0.00 | 36.00 | 36 | |
| 9 | Insurances | | | | | | 1,042.93 | | | | | | | 1042.93 | 1042.93 | 1067 | |
| 10 | Miscellaneous (audit broadband etc | | | | 624.96 | | | | 242.93 | 500 | 160.00 | | 500.00 | 867.89 | 2027.89 | 2730 | |
| 11 | Clerk Councillor expenses | 23.40 | | | 157.95 | | 28.78 | | 11.45 | | 50.00 | | 50.00 | 221.58 | 321.58 | 451 | |
| 12 | Training | | | | | | | | | | | | | 0.00 | 0.00 | 39 | |
| 13 | Grants 137 Comm projects | | | | | | | | 1300.00 | | | | | 0.00 | 1300.00 | 1600 | |
| 14 | Publicity | | | | | | 9.30 | | | | | | | 9.30 | 9.30 | 0 | |
| 15 | Environmental Services | | | 339.20 | | | 0.00 | 298.80 | 1188.00 | 500.00 | | | 0.00 | 1826.00 | 2326.00 | 2000 | |
| 16 | Maintenance reserve | | | | | | | | | 500 | | | | 0.00 | 500.00 | 500 | |
| 17 | Community Projects | 0.00 | | | | 87.00 | 240.00 | | | | | | | 327.00 | 327.00 | 300 | |
| 18 | | | | | | | | | | | | | | 0.00 | | | |
| 19 | General account | 1011.09 | 432 | 1073.6 | 1214.91 | 519 | 2129.21 | 684.95 | 3174.78 | 2230.00 | 642.40 | 468.4 | 1280.00 | 10239.54 | 14860.34 | | |
| 20 | | | | | | | | | | | | | | 0.00 | | | |
| 21 | RG Grant/Vat Refunds | | 2346.00 | | | | | 2346.00 | | | | | 0.00 | 4692.00 | 4692 | 4692 | |
| 22 | | | | | | | | | | | | | | | | | |
| 23 | Total Expenditure | | | | | | | | | | | | | 14931.54 | 19552.34 | 21205 | |
| 24 | | | | | | | | | | | | | | 0.00 | 0.00 | | |
| 25 | Current Account (Barclays + Unity) ^ | 5,252.62 | * | | | | | | | | | | | | | | |
| 26 | Forecast Current Account | 6,905.60 | | | | | | | | | | | | | | 1652.98 | |
| 27 | Reserve Deposit (Barclays Premium) | 16,962.51 | * | | | | | | | | | | | | | | |
| 28 | Forecast Total | 23,868.11 | | | | | | | | | | | | | | | |
| 29 | | | | | | | | | | | | | | | | | |
| 30 | * Per Bank Reconciliation Report Apr 2020 | | | | | | | | | | | | | | | | |
| 31 | ^ Less payments plus receipts not banked | | | | | | | | | | | | | | | | |
| 32 | | | | | | | | | | | | | | | | | |
| 33 | | Nov-20 | GJW v1 | | | | | | | | | | | | | | |

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2021-2022

30/04/2020

Inflation assumption 2%

EXPENDITURE

ADMINISTRATION

| | 2020/21 | f/c to y/e | 2021/22 | f/c to y/e | Notes |
|-------------------------------|--------------|--------------|--------------|------------|----------------------|
| | Budget | | Budget | | |
| Salaries inc PAYE | 7216 | 6328 | 7315 | | As per Oct 20 review |
| Stationery/post/telecoms | | | | | Inc in Expenses |
| Mileage | | | | | Inc in Expenses |
| VG Electricity | 36 | 36 | 37 | | |
| Publicity | 0 | 9 | 9 | | |
| Insurance | 1067 | 1043 | 1200 | | end of 3-year term |
| Membership SALC,CAS,SPS | 575 | 642 | 655 | | |
| Audit | 750 | 180 | 184 | | |
| Councillor Expenses | 451 | 322 | 328 | | |
| Training | 39 | 0 | 0 | | |
| Miscellaneous | 1980 | 1848 | 1885 | | Inc in Misc |
| Accounting & Website fees | | | | | |
| Election fees reserve | 0 | | 0 | | |
| Professional Fees reserve | 500 | | 1000 | | To build reserves |
| ENVIRONMENTAL SERVICES | 1500 | 2326 | 2373 | | Total |
| Grass cutting | | | | | |
| Hedges/trees | | | | | |
| Repairs/Maintenance reserve. | 500 | 500 | 500 | | To build reserves |
| GRANT EXPENDITURE | | | | | |
| Comm Infrastructure Levy | | | | | |
| Loc Grant / Comm En Fund | | | | | |
| GRANTS OUT(s137) | | | | | |
| General Pool | 1600 | 1300 | 1600 | | |
| Community Projects | 300 | 327 | 300 | | |
| Recreation Ground | 4692 | 4692 | 4786 | | |
| GENERAL RESERVE | | | | | |
| TOTAL EXPENDITURE | 21205 | 19552 | 22171 | | |

INCOME

GRANTS IN

| | | | | | | | | |
|-------------------------------|--------------|--------------|--------------|--|---------|---------|---------|-------|
| SCC Locality Grant | 0 | | | | 2019/20 | Precept | £20,137 | 5.3% |
| SCDC Enabling Grants/Other | 0 | | | | 2020/21 | | £21,205 | 5.0% |
| Other grants/collection | 0 | | 0 | | 2021/22 | | £22,156 | 4.29% |
| CIL | 0 | | 0 | | | | | |
| INTEREST | 50 | 15 | 15 | | | | | |
| TOTAL INCOME | 0 | 15 | 15 | | | | | |
| TOTAL EXPENDITURE | 21205 | 19552 | 22171 | | | | | |
| LESS TOTAL INCOME | 0 | 15 | 15 | | | | | |
| TOTAL PRECEPT REQUIRED | 21205 | 19537 | 22156 | | | | | |

| RESERVES | |
|--|----------------|
| (uncommitted) | |
| 01/04/2021 | £23,868 |
| ADD | |
| VAT Refund | £300 |
| | £24,168 |
| LESS | |
| Grants | £3,300 |
| Election | |
| Specialist Fees | £9,000 |
| Maintenance | £2,500 |
| Contingency | £0 |
| | £9,368 |
| Recommended 3 to 12 months of turnover which is £4,500 to £18,000 | |

Forecast

Estimate