

1) Barclays Community

B/F 01/04/20	£1,666.05
+ Receipts	<u>3365.65</u>
	5031.70
-Payments	<u>2419.50</u>
Balance	<u>2612.20</u>

2) Unity Trust

B/F 01/04/20	£3,586.57
+ Receipts	<u>22205.00</u>
	25791.57
-Payments	<u>16486.44</u>
Balance	<u>9305.13</u>

3) Barclays Business Premium

B/F 01/04/20	£16,962.51
+ Receipts	<u>0.00</u>
+ Interest	7.32
- Payments	<u>0.00</u>
Balance	<u>16969.83</u>

Total:

<u>£28,887.16</u>

Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid
22-Apr	SALC subscription	542.09		1			542.09														
22-Apr	C Shaw (salary)	345.60		2		345.60															
22-Apr	Suffolk cloud (web hosting)	100.00		3						100.00											
22-Apr	G Walker - expenses	23.40		4							23.40										
06-May	G Walker - Salary	86.40		5		86.40															
06-May	C Shaw (salary)	345.60		6		345.60															
06-May	RG Grant	2346.00		7															2346.00		
01-Jun	Fairsted solicitors - V Green	339.20		8											339.20						63.20
01-Jun	G Walker - Salary	86.40		9		86.40															
01-Jun	C Shaw (salary)	345.60		10		345.60															
01-Jun	HMRC	302.40		11		302.40															
03-Jul	C Shaw (salary)	345.60		12		345.60															
03-Jul	G Walker - Salary	86.40		13		86.40															
03-Jul	Heelis & Lodge (audit)	180.00		14						180.00											
03-Jul	G Walker - Expenses	128.79		15							128.79										
06-Jul	Bank Charges	18.00		16														18.00			
29-Jul	G Walker - Salary	86.40		17		86.40															
29-Jul	C Shaw (salary)	345.60		18		345.60															
29-Jul	Laptopsdirect (PC)	409.96		19						409.96											68.33
29-Jul	G Walker (Zoom)	14.39		20						14.39											2.40
29-Jul	D Jacobs - expenses	14.77		21							14.77										
06-Aug	ICO (GDPR renewal)	35.00		22						35.00											
17-Sep	A Tetley (White Horse)			23	101456										0.00						
17-Sep	G Walker - Salary	88.80		24		88.80															
17-Sep	C Shaw (salary)	392.50		25		392.50															
17-Sep	G Walker (Zoom)	28.78		26							28.78										4.80
17-Sep	HMRC	336.20		27		336.20															
17-Sep	Norris & Fisher (Insurance)	1,042.93		28					1042.93												
05-Oct	RG Grant	2346.00		29															2346.00		
05-Oct	EWP (Tree inspection)	298.80		30											298.80						49.80
05-Oct	Kirton Church (photocopying)	9.30		31										9.30							
05-Oct	G Walker - Salary	87.00		32		87.00															
05-Oct	C Shaw (salary)	289.85		33		289.85															
05-Oct	Bank Charges	18		34														18.00			
09-Nov	Pauls Tree servicee	588.00		35											588.00						98.00
09-Nov	Pauls Tree servicee	600.00		36											600.00						100.00
09-Nov	PKF Littlejohn (ext audit)	240.00		37						240.00											40.00
09-Nov	G Walker - Salary	86.80		38		86.80															
09-Nov	C Shaw (salary)	345.60		39		345.60															
09-Nov	C Shaw (expenses)	254.38		40						242.93	11.45										42.06
24-Nov	A Hayden (Defib)		50.00	41	101457										50.00						
24-Nov	CAB		200.00	42	101458																
24-Nov	MAGPAS		200.00	43	101459																
24-Nov	SARS		200.00	44	101460																
24-Nov	East Anglian Air Ambulance		200.00	45	101461																
24-Nov	Headway		200.00	46	101462																
24-Nov	Homestart		200.00	47	101463																
	Carried Fwd	13580.54	1250.00			4002.75	542.09	0.00	1042.93	1222.28	207.19	0.00	1200.00	9.30	1876.00	0.00	0.00	36.00	4692.00	0.00	468.59

Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	
	Brought Fwd	13580.54	1250.00			4002.75	542.09	0.00	1042.93	1222.28	207.19	0.00	1200.00	9.30	1876.00	0.00	0.00	36.00	4692.00	0.00	468.59	
24-Nov	DAS		200.00	48	101464								200.00									
24-Nov	EACH		200.00	49	101465								200.00									
24-Nov	SCC (School computers)		769.50	50	101466												769.50					
24-Nov	Poppy Appeal	200.00		51									200.00									
24-Nov	D Jacobs (expenses)	19.10		52							19.10											
03-Dec	G Walker - Salary	87.00		53		87.00																
03-Dec	C Shaw (salary)	354.60		54		354.60																
03-Dec	HMRC	312.40		55		312.40																
03-Dec	Suffolk Cloud	70.00		56						70.00												
04-Jan	C Shaw (salary)	345.60		57		345.60																
04-Jan	G Walker - Salary	86.80		58		86.80																
04-Jan	LexisNexis (Admin manual)	119.99		59							119.99											
04-Jan	Boundary Fencing (VG Hedge)	173.00		60											173.00							
04-Jan	Norse (Grass cutting)	509.84		61											509.84							84.97
04-Jan	Unity Service Charge	18.00		62														18.00				
01-Feb	Boundary Fencing (verges)	34.00		63											34.00							
01-Feb	G Walker - Salary	86.80		64		86.80																
01-Feb	C Shaw (salary)	345.60		65		345.60																
01-Feb	G Walker (Zoom)	43.17		66							43.17											7.20
01-Feb	3 Villages Woodlands	100.00		67																		
	C/fwd	16486.44	2419.50			5621.55	542.09	0.00	1042.93	1292.28	389.45	0.00	1800.00	9.30	2592.84	0.00	769.50	54.00	4692.00	0.00	560.76	

Bank Reconciliation

Date: 01/02/2021

Cash in hand	01/04/2020	£22,215.13
+ Receipts		<u>£25,577.97</u>
		£47,793.10

-Payments		<u>£18,905.94</u>
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A	Spreadsheet Balance	£28,887.16
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Cash in hand per Bank Statements

Barclays Community	04/01/2021	£3,781.70
Barclays Business Premium	04/01/2021	£16,969.83
Unity Trust	31/01/2021	<u>£9,914.70</u>
		£30,666.23

- Uncleared Payments		<u>£1,779.07</u>
		£28,887.16

+Uncleared Receipts

B	Adjusted bank balance	£28,887.16
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Does A=B ?**YES****Checks out OK**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Kirton and Falkenham Budget 2020/21	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	To date	Forecast Outum	Budget 20/21	
2	Currency £															Final	Gap
3	Total receipts	11602.50		4.55			3365.65	10603					600.00	25575.20	26175.2		
4	Opening current a/c for the financial year	5,253													0		
5																	
6	Salaries/PAYE	345.60	432.00	734.40	432.00	432.00	817.50	376.85	432.40	754.00	432.40	432.40	730.00	5621.55	6351.55	7216	
7	Subscriptions	642.09												642.09	642.09	575	
8	Electricity												36	0.00	36.00	36	
9	Insurances						1,042.93							1042.93	1042.93	1067	
10	Miscellaneous (audit broadband etc				624.96		240.00		242.93	70.00	18.00		500.00	1195.89	1695.89	2730	
11	Clerk Councillor expenses	23.40			157.95		28.78		11.45	19.10	119.99	43.17	50.00	403.84	453.84	451	
12	Training													0.00	0.00	39	
13	Grants 137 Comm projects								1600.00	200.00		100.00		1900.00	1900.00	1600	
14	Publicity							9.30						9.30	9.30	0	
15	Environmental Services			339.20				298.80	1238.00		682.84	34.00	0.00	2592.84	2592.84	2000	
16	Maintenance reserve													0.00	0.00	500	
17	Community Projects	0.00				87.00			769.50					856.50	856.50	300	
18														0.00			
19	General account	1011.09	432	1073.6	1214.91	519	2129.21	684.95	4294.28	1043.10	1253.23	609.6	1316.00	14264.94	15580.94		
20																	
21	RG Grant/Vat Refunds		2346.00					2346.00					0.00	4692.00	4692	4692	
22																	
23	Total Expenditure													18956.94	20272.94	21205	
24																	
25	Current Account (Barclays + Unity) ^	5,252.62	*														
26	Forecast Current Account	11,154.88															
27	Reserve Deposit (Barclays Premium)	16,962.51	*														
28	Forecast Total	28,117.39															
29																	
30	* Per Bank Reconciliation Report Apr 2020																
31	^ Less payments plus receipts not banked																
32																	
33		Feb-21	GJW v1														

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2021-2022

30/04/2020

Inflation assumption 2%

EXPENDITURE

ADMINISTRATION

	2020/21	f/c to y/e	2021/22	f/c to y/e	Notes
	Budget		Budget		
Salaries inc PAYE	7216	6352	7315		As per Oct 20 review
Stationery/post/telecoms					Inc in Expenses
Mileage					Inc in Expenses
VG Electricity	36	36	37		
Publicity	0	9	9		
Insurance	1067	1043	1200		end of 3-year term
Membership SALC,CAS,SPS	575	642	655		
Audit	750	180	184		
Councillor Expenses	451	454	463		
Training	39	0	0		
Miscellaneous	1980	1516	1546		Inc in Misc
Accounting & Website fees					
Election fees reserve	0		0		
Professional Fees reserve	500		1000		To build reserves
ENVIRONMENTAL SERVICES	1500	2593	2645		Total
Grass cutting					
Hedges/trees					
Repairs/Maintenance reserve.	500	0	500		To build reserves
GRANT EXPENDITURE					
Comm Infrastructure Levy					
Loc Grant / Comm En Fund					
GRANTS OUT(s137)					
General Pool	1600	1900	1600		
Community Projects	300	857	300		
Recreation Ground	4692	4692	4786		
GENERAL RESERVE					
TOTAL EXPENDITURE	21205	20273	22239		

INCOME

GRANTS IN

SCC Locality Grant	0				2019/20	Precept	£20,137	5.3%
SCDC Enabling Grants/Other	0				2020/21		£21,205	5.0%
Other grants/collection	0		0		2021/22		£22,224	4.59%
CIL	0		0					
INTEREST	50	15	15					
TOTAL INCOME	0	15	15					
TOTAL EXPENDITURE	21205	20273	22239					
LESS TOTAL INCOME	0	15	15					
TOTAL PRECEPT REQUIRED	21205	20258	22224					

RESERVES	
(uncommitted)	
01/04/2021	£28,117
ADD	
VAT Refund	£300
	£28,417
LESS	
Grants	£3,300
Election	
Specialist Fees	£9,000
Maintenance	£2,500
Contingency	£0
	£13,617
Recommended 3 to 12 months of turnover which is £4,500 to £18,000	

Forecast

Estimate