

1) Barclays Community

B/F 01/04/20	£1,666.05
+ Receipts	<u>4624.26</u>
	6290.31
-Payments	<u>2419.50</u>
Balance	<u>3870.81</u>

2) Unity Trust

B/F 01/04/20	£3,586.57
+ Receipts	<u>22205.00</u>
	25791.57
-Payments	<u>18801.61</u>
Balance	<u>6989.96</u>

3) Barclays Business Premium

B/F 01/04/20	£16,962.51
+ Receipts	<u>0.00</u>
+ Interest	7.74
- Payments	<u>0.00</u>
Balance	<u>16970.25</u>

Total:

<u>£27,831.02</u>

Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	
22-Apr	SALC subscription	542.09			1		542.09															
22-Apr	C Shaw (salary)	345.60			2	345.60																
22-Apr	Suffolk cloud (web hosting)	100.00			3					100.00												
22-Apr	G Walker - expenses	23.40			4						23.40											
06-May	G Walker - Salary	86.40			5	86.40																
06-May	C Shaw (salary)	345.60			6	345.60																
06-May	RG Grant	2346.00			7														2346.00			
01-Jun	Fairsted solicitors - V Green	339.20			8					339.20												63.20
01-Jun	G Walker - Salary	86.40			9	86.40																
01-Jun	C Shaw (salary)	345.60			10	345.60																
01-Jun	HMRC	302.40			11	302.40																
03-Jul	C Shaw (salary)	345.60			12	345.60																
03-Jul	G Walker - Salary	86.40			13	86.40																
03-Jul	Heelis & Lodge (audit)	180.00			14					180.00												
03-Jul	G Walker - Expenses	128.79			15						128.79											
06-Jul	Bank Charges	18.00			16													18.00				
29-Jul	G Walker - Salary	86.40			17	86.40																
29-Jul	C Shaw (salary)	345.60			18	345.60																
29-Jul	Laptopsdirect (PC)	409.96			19					409.96												68.33
29-Jul	G Walker (Zoom)	14.39			20					14.39												2.40
29-Jul	D Jacobs - expenses	14.77			21						14.77											
06-Aug	ICO (GDPR renewal)	35.00			22					35.00												
17-Sep	A Tetley (White Horse)				23		101456									0.00						
17-Sep	G Walker - Salary	88.80			24	88.80																
17-Sep	C Shaw (salary)	392.50			25	392.50																
17-Sep	G Walker (Zoom)	28.78			26						28.78											4.80
17-Sep	HMRC	336.20			27	336.20																
17-Sep	Norris & Fisher (Insurance)	1,042.93			28				1042.93													
05-Oct	RG Grant	2346.00			29														2346.00			
05-Oct	EWP (Tree inspection)	298.80			30										298.80							49.80
05-Oct	Kirton Church (photocopying)	9.30			31									9.30								
05-Oct	G Walker - Salary	87.00			32	87.00																
05-Oct	C Shaw (salary)	289.85			33	289.85																
05-Oct	Bank Charges	18			34													18.00				
09-Nov	Pauls Tree servicee	588.00			35										588.00							98.00
09-Nov	Pauls Tree servicee	600.00			36										600.00							100.00
09-Nov	PKF Littlejohn (ext audit)	240.00			37					240.00												40.00
09-Nov	G Walker - Salary	86.80			38	86.80																
09-Nov	C Shaw (salary)	345.60			39	345.60																
09-Nov	C Shaw (expenses)	254.38			40					242.93	11.45											42.06
24-Nov	A Hayden (Defib)		50.00		41		101457								50.00							
24-Nov	CAB		200.00		42		101458															
24-Nov	MAGPAS		200.00		43		101459															
24-Nov	SARS		200.00		44		101460															
24-Nov	East Anglian Air Ambulance		200.00		45		101461															
24-Nov	Headway		200.00		46		101462															
24-Nov	Homestart		200.00		47		101463															
	Carried Fwd	13580.54	1250.00			4002.75	542.09	0.00	1042.93	1561.48	207.19	0.00	1200.00	9.30	1536.80	0.00	0.00	36.00	4692.00	0.00	468.59	

Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	
	Brought Fwd	13580.54	1250.00			4002.75	542.09	0.00	1042.93	1561.48	207.19	0.00	1200.00	9.30	1536.80	0.00	0.00	36.00	4692.00	0.00	468.59	
24-Nov	DAS		200.00	48	101464								200.00									
24-Nov	EACH		200.00	49	101465								200.00									
24-Nov	SCC (School computers)		769.50	50	101466												769.50					
24-Nov	Poppy Appeal	200.00		51									200.00									
24-Nov	D Jacobs (expenses)	19.10		52							19.10											
03-Dec	G Walker - Salary	87.00		53		87.00																
03-Dec	C Shaw (salary)	354.60		54		354.60																
03-Dec	HMRC	312.40		55		312.40																
03-Dec	Suffolk Cloud	70.00		56						70.00												
04-Jan	C Shaw (salary)	345.60		57		345.60																
04-Jan	G Walker - Salary	86.80		58		86.80																
04-Jan	LexisNexis (Admin manual)	119.99		59						119.99												
04-Jan	Boundary Fencing (VG Hedge)	173.00		60											173.00							
04-Jan	Norse (Grass cutting)	509.84		61											509.84							84.97
04-Jan	Unity Service Charge	18.00		62														18.00				
01-Feb	Boundary Fencing (verges)	34.00		63											34.00							
01-Feb	G Walker - Salary	86.80		64		86.80																
01-Feb	C Shaw (salary)	345.60		65		345.60																
01-Feb	G Walker (Zoom)	43.17		66							43.17											7.20
01-Feb	3 Villages Woodlands	100.00		67											100.00							
08-Mar	G Walker - Salary	87.00		68		87.00																
08-Mar	C Shaw (salary)	345.60		69		345.60																
08-Mar	HMRC	324.60		70		324.60																
08-Mar	RG VAT	1258.61		71																1258.61		
08-Mar	C Shaw (expenses)	281.36		72							281.36											44.97
31-Mar	Bank Charges	18.00		73														18.00				
	C/fwd	18801.61	2419.50			6378.75	542.09	0.00	1042.93	1751.47	550.82	0.00	1800.00	9.30	2353.64	0.00	769.50	72.00	5950.61	0.00	605.73	

Bank Reconciliation

Date: 07/04/2021

Cash in hand	01/04/2020	£22,215.13
+ Receipts		<u>£26,837.00</u>
		£49,052.13

-Payments		<u>£21,221.11</u>
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A	Spreadsheet Balance	£27,831.02
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Cash in hand per Bank Statements

Barclays Community	01/04/2021	£3,870.81
Barclays Business Premium	01/04/2021	£16,970.25
Unity Trust	31/03/2021	<u>£6,989.96</u>
		£27,831.02

- Uncleared Payments		£27,831.02
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+Uncleared Receipts

B	Adjusted bank balance	£27,831.02
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Does A=B ?**YES****Checks out OK**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Kirton and Falkenham Budget 2020/21	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	To date	Forecast Outum	Budget 20/21	
2	Currency £															Final	Gap
3	Total receipts	11602.50		4.55			3365.65	10603					1258.61	26833.81	26833.81		
4	Opening current a/c for the financial year	5,253													0		
5																	
6	Salaries/PAYE	345.60	432.00	734.40	432.00	432.00	817.50	376.85	432.40	754.00	432.40	432.40	757.20	6378.75	6378.75	7216	
7	Subscriptions	642.09												642.09	642.09	575	
8	Electricity													0.00	0.00	36	
9	Insurances						1,042.93							1042.93	1042.93	1067	
10	Miscellaneous (audit broadband etc				624.96		240.00		242.93	70.00	18.00		245.00	1440.89	1440.89	2730	
11	Clerk Councillor expenses	23.40			157.95		28.78		11.45	19.10	119.99	43.17	36.36	440.20	440.20	451	
12	Training													0.00	0.00	39	
13	Grants 137 Comm projects								1600.00	200.00		100.00		1900.00	1900.00	1600	
14	Publicity							9.30						9.30	9.30	0	
15	Environmental Services			339.20				298.80	1238.00		682.84	34.00		2592.84	2592.84	2000	
16	Maintenance reserve													0.00	0.00	500	
17	Community Projects	0.00				87.00			769.50					856.50	856.50	300	
18														0.00			
19	General account	1011.09	432	1073.6	1214.91	519	2129.21	684.95	4294.28	1043.10	1253.23	609.6	1038.56	15303.50	15303.50		
20														0.00			
21	RG Grant/Vat Refunds		<i>2346.00</i>					<i>2346.00</i>					<i>1258.61</i>	<i>5950.61</i>	<i>5950.61</i>	<i>4692</i>	
22																	
23	Total Expenditure													21254.11	21254.11	21205	
24																	
25	Current Account (Barclays + Unity) ^	5,252.62	*														
26	Forecast Current Account	10,832.32															
27	Reserve Deposit (Barclays Premium)	16,962.51	*														
28	Forecast Total	27,794.83															
29																	
30	* Per Bank Reconciliation Report Apr 2020																
31	^ Less payments plus receipts not banked																
32																	
33		Apr-21	GJW v1														

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2020 -2021

30/04/2020

Inflation assumption 2%

EXPENDITURE

ADMINISTRATION

	2019/20	2020/21	f/c to y/e	Notes	2021-22
	Budget £	Budget			
Salaries inc PAYE	7031	7216		As per Oct 19 review	7360.32
Stationery/post/telecoms	500			Inc in Expenses	
Mileage	75			Inc in Expenses	
VG Electricity	35	36			37
Publicity	250	0			250
Insurance	1100	1067			1150
Membership SALC,CAS,SPS	575	575			595
Audit	131	750		External Audit req	260
Councillor Expenses	100	451			400
Training	210	39			150
Miscellaneous	72	1980			2000
Accounting & Website fees	257			Inc in Misc	
Election fees reserve	300	0			
Professional Fees reserve	500	500		To build reserves	500
ENVIRONMENTAL SERVICES		1500		Total	1500
Grass cutting	450				
Hedges/trees	200				
Repairs/Maintenance reserve.	500	500		To build reserves	500
GRANT EXPENDITURE					
Comm Infrastructure Levy	0				0
Loc Grant / Comm En Fund	0				0
GRANTS OUT(s137)					
General Pool	1600	1600			1650
Community Projects	0	300			0
Recreation Ground	4600	4692			4800
GENERAL RESERVE	0				0
TOTAL EXPENDITURE	18486	21205.32			21152.32

INCOME

GRANTS IN

SCC Locality Grant	0	0			0	2019/20	Precept	5%
SCDC Enabling Grants/Other	0	0			0	2020/21		5%
Other grants/collection	160	0			160			
CIL	0	0			0			
INTEREST	50	50			100			
TOTAL INCOME	210	0			260			
TOTAL EXPENDITURE	18486	21205			21152.32			
LESS TOTAL INCOME	210	0			260			
TOTAL PRECEPT REQUIRED	18276	21205			20892.32			

RESERVES	
(uncommitted)	
01/04/2020	£22,215
ADD	
VAT Refund	£585
	£22,800
LESS	
Grants	£3,300
Election	
Specialist Fees	
Maintenance	£2,000
Contingency	£0
	£17,500
Recommended 3 to 12 months of turnover which is £4,500 to £18,000	

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2021-2022

30/04/2020

Inflation assumption 2%

EXPENDITURE

ADMINISTRATION

	2020/21	f/c to y/e	2021/22	f/c to y/e	Notes
	Budget		Budget		
Salaries inc PAYE	7216	6379	7315		As per Oct 20 review
Stationery/post/telecoms					Inc in Expenses
Mileage					Inc in Expenses
VG Electricity	36	0	0		
Publicity	0	9	9		
Insurance	1067	1043	1200		end of 3-year term
Membership SALC,CAS,SPS	575	642	655		
Audit	750	180	184		
Councillor Expenses	451	440	449		
Training	39	0	0		
Miscellaneous	1980	1261	1286		Inc in Misc
Accounting & Website fees					
Election fees reserve	0		0		
Professional Fees reserve	500		1000		To build reserves
ENVIRONMENTAL SERVICES	1500	2593	2645		Total
Grass cutting					
Hedges/trees					
Repairs/Maintenance reserve.	500	0	500		To build reserves

GRANT EXPENDITURE

Comm Infrastructure Levy
Loc Grant / Comm En Fund

GRANTS OUT(s137)

General Pool	1600	1900	1600	
Community Projects	300	857	300	
Recreation Ground	4692	5951	4786	
GENERAL RESERVE				
TOTAL EXPENDITURE	21205	21254	21929	

INCOME

GRANTS IN

SCC Locality Grant	0			
SCDC Enabling Grants/Other	0			
Other grants/collection	0		0	
CIL	0		0	
INTEREST	50	15	15	
TOTAL INCOME	0	15	15	

TOTAL EXPENDITURE

LESS TOTAL INCOME

TOTAL PRECEPT REQUIRED

21205	21254	21929	
0	15	15	
21205	21239	21914	

RESERVES	
(uncommitted)	
01/04/2021	£27,795
ADD	
VAT Refund	£300
	£28,095
LESS	
Grants	£3,300
Election	
Specialist Fees	£9,000
Maintenance	£2,500
Contingency	£0
	£13,295
Recommended 3 to 12 months of turnover which is £4,500 to £18,000	

Forecast

Estimate

2019/20	Precept	£20,137	5.3%
2020/21		£21,205	5.0%
2021/22		£21,914	3.23%

Kirton and Falkenham Parish Council STATEMENT OF ACCOUNTS

	Receipts	Payments
Balance at Bank	22,215.00	
Precept	21,205.00	
VAT refund PC	3,365.65	
VAT refund RG	1,258.61	
Bank interest	7.74	
CIL	-	
SCC Grant	-	
East Suffolk Council Grant	-	
Misc	1,000.00	
Collections	-	
Salaries/PAYE		6,378.75
Subscriptions		542.09
Electricity		-
Insurances		1,042.93
Miscellaneous (audit broadband etc		1,751.47
Clerk Councillor expenses		550.82
Training		-
Grants 137 Comm projects		1,800.00
Publicity		9.30
Environmental Services		2,353.64
Reserves		-
Community Projects		769.50
Bank charges		72.00
Recreation ground		5,950.61
Election costs		-
	26,837.00	21,221.11
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Closing Balances:		
Balances in Bank Account		27,831.02
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TOTAL	49,052.00	49,052.13

VAT Paid (inclusive in the
above) 605.73

The above statement represents fairly the financial position of the council as at 1st April 2021

Signed



Date 14th April 2021

Kirton and Falkenham Parish Council Summary of Receipts and Payments

Title	Receipts			Payments		Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	% (+/-) Under/over spend
Precept	21,205.32	21,205.00	- 0.32				- 0.00
VAT refund PC	3,365.65	3,365.65	-				-
VAT refund RG	1,900.00	1,258.61	641.39				33.76
Bank interest	5.00	7.74	- 2.74				- 54.80
CIL		-	-				N/A
SCC Grant		-	-				N/A
East Suffolk Council Grant		-	-				N/A
Misc		1,000.00	- 1,000.00				N/A
Collections		-	-				N/A
Salaries/PAYE				7,216.00	6,378.75	837.25	11.60
Subscriptions				575.28	542.09	33.19	5.77
Electricity				35.70	-	35.70	100.00
Insurances				1,066.92	1,042.93	23.99	2.25
Miscellaneous (audit broadband etc)				2,729.82	1,751.47	978.35	35.84
Clerk Councillor expenses				450.84	550.82	- 99.98	- 22.18
Training				38.76	-	38.76	100.00
Grants 137 Comm projects				1,600.00	1,800.00	- 200.00	- 12.50
Publicity				-	9.30	- 9.30	N/A
Environmental Services				2,000.00	2,353.64	- 353.64	- 17.68
Reserves				500.00	-	500.00	100.00
Community Projects				300.00	769.50	- 469.50	-156.50
Bank charges				-	72.00	- 72.00	N/A
Rec ground (inc VAT refund)				6,592.00	5,950.61	641.39	9.73
Election costs				-	-	-	N/A
TOTAL	26,475.97	26,837.00	- 361.67	23,105.32	21,221.11	1,884.21	