

1) Barclays Community

B/F 01/04/21	3870.81
+ Receipts	<u>1500.91</u>
	5371.72
-Payments	<u>1400.00</u>
Balance	<u>3971.72</u>

2) Unity Trust

B/F 01/04/21	6989.96
+ Receipts	<u>23401.00</u>
	30390.96
-Payments	<u>18395.74</u>
Balance	<u>11995.22</u>

3) Barclays Business Premium

B/F 01/04/21	16970.25
+ Receipts	<u>0.00</u>
+ Interest	1.68
- Payments	<u>0.00</u>
Balance	<u>16971.93</u>

Total:32938.87

Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid
13-Apr	SALC	558.10		1			558.10														
13-Apr	Suffolk.cloud (website)	100.00		2						100.00											
13-Apr	C Shaw (salary)	345.60		3		345.60															
13-Apr	G Walker (salary)	87.00		4		87.00															
10-May	C Shaw (salary)	345.00		5		345.00															
10-May	G Walker (salary)	86.80		6		86.80															
10-May	G Walker (Zoom)	57.56		7						57.56											9.60
10-May	Rec Ground grant	2393.00		8															2393.00		
10-May	SALC (training)	60.00		9							60.00										10.00
14-Jun	SWARCO (SID maintenance)	152.03		10						152.03											25.34
14-Jun	C Shaw (salary)	345.60		11		345.60															
14-Jun	G Walker (salary)	87.00		12		87.00															
14-Jun	HMRC	324.20		13		324.20															
13-Jul	G Walker (expenses)	28.80		14							28.80										
13-Jul	Heelis & Lodge (int audit)	195.00		15						195.00											
13-Jul	G Walker (salary)	86.80		16		86.80															
13-Jul	C Shaw (salary)	345.60		17		345.60															
13-Jul	Bank Charges	18.00		DD														18.00			
09-Aug	G Walker (salary)	86.80		18		86.80															
09-Aug	C Shaw (salary)	345.60		19		345.60															
09-Aug	ICO (GDPR)	35.00		20						35.00											
06-Sep	G Walker (salary)	87.00		21		87.00															
06-Sep	C Shaw (salary)	345.60		22		345.60															
06-Sep	HMRC	324.40		23		324.40															
28-Sep	Rec Ground grant	2393.00		24															2393.00		
28-Sep	PKF Littlejohn (ext audit)	240.00		25						240.00											40.00
28-Sep	BHIB (insurance)	1163.71		26				1163.71													
28-Sep	G Walker (salary)	86.80		27		86.80															
28-Sep	C Shaw (salary)	345.60		28		345.60															
13-Oct	Bank Charges	18.00		DD														18.00			
02-Nov	C Shaw (expenses)	263.49		29						263.49	11.65										41.96
02-Nov	G Walker (salary)	87.00		30		87.00															
02-Nov	C Shaw (salary)	345.60		31		345.60															
02-Dec	Community Heartbeat (Defib)	105.60		32											105.00						17.60
02-Dec	P Lickert (expenses)	42.58		33							42.58										1.39
02-Dec	Nassau Trust (SCF Covid grant)	230.50		34													230.50				
02-Dec	G Walker (salary)	86.80		35		86.80															
02-Dec	C Shaw (salary)	345.60		36		345.60															
02-Dec	HMRC	324.40		37		324.40															
04-Jan	G Walker (salary)	86.80		38		86.80															
04-Jan	C Shaw (salary)	345.60		39		345.60															
04-Jan	D Jacobs	23.00		40							23.00										4.60
04-Jan	Poppy Appeal	200.00		41									200.00								
04-Jan	Bank Charges	18.00		DD														18.00			
04-Jan	DAS East Suffolk (grant)		200.00	42	101467								200.00								
04-Jan	St Elizabeth Hospice (grant)		200.00	43	101468								200.00								
04-Jan	East Anglian Children's Hospice (grant)		200.00	44	101469								200.00								
04-Jan	MAGPAS (grant)		200.00	45	101470								200.00								
04-Jan	CAB Felixstowe (grant)		200.00	46	101471								200.00								
04-Jan	EAAA (grant)		200.00	47	101472								200.00								
04-Jan	SARS		200.00	48	101473								200.00								
01-Feb	D Cope (Hedge trim)	160.00		49											160.00						
01-Feb	VH improvement grant (SCC)	1100.00		50													1100.00				
01-Feb	G Walker (salary)	87.00		51		87.00															
01-Feb	C Shaw (salary)	345.60		52		345.60															
11-Feb	Display Wizard Ltd (noticeboard)	373.19		53											373.19						62.20
	Carried Fwd	15658.36	1400.00			5729.80	558.10	0.00	1163.71	1031.43	106.03	60.00	1600.00	0.00	638.19	0.00	1330.50	54.00	4786.00	0.00	212.69

Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	
	Brought Fwd	15658.36	1400.00			5729.80	558.10	0.00	1163.71	1031.43	106.03	60.00	1600.00	0.00	638.19	0.00	1330.50	54.00	4786.00	0.00	212.69	
02-Mar	HMRC	324.40			54	324.40																
02-Mar	G Walker (salary)	86.80			55	86.80																
02-Mar	C Shaw (salary)	345.60			56	345.60																
17-Mar	Simon Warrington (bus shelter)	431.00			57										431.00							
17-Mar	C Shaw (Expenses)	292.46			58					269.97	22.45											48.51
17-Mar	Rec Ground (VAT refund)	845.18			59															845.18		
31-Mar	Swarco (SID maintenance)	203.94			60										203.94							33.99
31-Mar	JL Buckland (Face painting)	80.00			61												80.00					
31-Mar	Suffolk Cloud (website)	110.00			62					110.00												
31-Mar	Bank Charges	18.00			DD													18.00				
	C/fwd	18395.74	1400.00			6486.60	558.10	0.00	1163.71	1411.40	128.48	60.00	1600.00	0.00	1273.13	0.00	1410.50	72.00	5631.18	0.00	295.19	

Total	18395.74	1400.00	6486.60	558.10	0.00	1163.71	1411.40	128.48	60.00	1600.00	0.00	1273.13	0.00	1410.50	72.00	5631.18	0.00	295.19
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Cheque Paymts	1400.00
BACS Payments	18395.74
Less Transfers	

Bank Reconciliation

Date: 04/04/2022

Cash in hand	01/04/2021	£27,831.02
+ Receipts		<u>£24,903.59</u>
		£52,734.61

-Payments		<u>£19,795.74</u>
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A	Spreadsheet Balance	£32,938.87
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Cash in hand per Bank Statements

Barclays Community	04/04/2022	£3,971.72
Barclays Business Premium	04/04/2022	£16,971.93
Unity Trust	31/03/2022	<u>£11,995.22</u>
		£32,938.87

- Uncleared Payments		£32,938.87
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+Uncleared Receipts

B	Adjusted bank balance	£32,938.87
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Does A=B ?**YES****Checks out OK**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1	Kirton and Falkenham Budget 2021/22	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	To date	Fore
2	Currency £														
3	Total receipts	11228.00					11073.00		605.73			1100.00	845.18	24851.91	2
4	Opening current a/c for the financial year	10,861													
5															
6	Salaries/PAYE	432.60	431.80	756.80	432.40	432.40	757.00	432.40	432.60	756.80	432.40	432.60	756.80	6486.60	
7	Subscriptions	558.10												558.10	
8	Electricity													0.00	
9	Insurances						1,163.71							1163.71	
10	Miscellaneous (audit broadband etc	100.00		152.03	213.00	35.00	240.00		263.49		18.00		379.97	1401.49	
11	Clerk Councillor expenses		57.56		28.80					42.58	23.00		22.45	174.39	
12	Training		60.00											60.00	
13	Grants 137 Comm projects										1600			1600.00	
14	Publicity													0.00	
15	Environmental Services									105.60		533.19	634.94	1273.73	
16	Professional services reserve													0.00	
17	Community Projects									230.50		1100.00	80.00	1410.50	
18															
19	General account	1090.70	549.36	908.83	674.2	467.4	2160.71	432.4	696.09	1135.48	2073.40	2065.79	1874.16	14128.52	1
20															
21	RG Grant/Vat Refunds		2393.00					2393.00					845.18	5631.18	
22															
23	Total Expenditure													19759.70	1
24															
25	Current Account (Barclays + Unity) ^	10,860.77	*												
26	Forecast Current Account	15,952.98													
27	Reserve Deposit (Barclays Premium)	16,970.25	*												
28	Forecast Total	32,923.23													
29															
30	* Per Bank Reconciliation Report Apr 2021														
31	^ Less payments plus receipts not banked														
32															
33		Apr-22	GJW v1												

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2021-2022

30/04/2021

Inflation assumption 2%

EXPENDITURE

ADMINISTRATION

	2020/21	2021/22	f/c to y/e	Notes
	Budget	Budget		
Salaries inc PAYE	7216	7315		As per Oct 20 review
Stationery/post/telecoms				Inc in Expenses
Mileage				Inc in Expenses
VG Electricity	36	37		
Publicity	0	9		
Insurance	1067	1200		end of 3-year term
Membership SALC,CAS,SPS	575	655		
Audit	750	184		
Councillor Expenses	451	328		
Training	39	60		
Miscellaneous	1980	1885		
Accounting & Website fees				Inc in Misc
Election fees reserve	0	0		
Professional Fees reserve	500	1000		To build reserves
ENVIRONMENTAL SERVICES	1500	2373		Total
Grass cutting				
Hedges/trees				
Repairs/Maintenance reserve.	500	500		To build reserves
GRANT EXPENDITURE				
Comm Infrastructure Levy				
Loc Grant / Comm En Fund				
GRANTS OUT(s137)				
General Pool	1600	1600		
Community Projects	300	300		
Recreation Ground	4692	4786		
GENERAL RESERVE				
TOTAL EXPENDITURE	21205	22232		

INCOME

GRANTS IN

SCC Locality Grant	0			2019/20	Precept	£	20,137	5.3%
SCDC Enabling Grants/Other	0			2020/21		£	21,205	5.0%
Other grants/collection	0	0		2021/22		£	22,206	4.51%
CIL	0	0						
INTEREST	50	26						
TOTAL INCOME	0	26						

TOTAL EXPENDITURE

LESS TOTAL INCOME

TOTAL PRECEPT REQUIRED

21205	22232	
0	26	
21205	22206	

RESERVES	
(uncommitted)	
01/04/2021	£27,831.02
ADD	
VAT Refund	£605.00
	£28,436.02
LESS	
Grants	£3,300.00
Election	
Specialist Fees	£9,500.00
Maintenance	£2,500.00
Contingency	£0.00
	£13,136.02
Recommended 3 to 12 months of turnover which is	
	£6,709 to £26,837

Actual

Estimate

As per Oct 20 review

Inc in Expenses

Inc in Expenses

end of 3-year term

Inc in Misc

To build reserves

Total

To build reserves

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2022-2023

16/11/2021

Inflation assumption 4%

EXPENDITURE

ADMINISTRATION

	2021/22	f/c to y/e	2022/23
Budget			
Salaries inc PAYE	7315	6483	7608
Stationery/post/telecoms			
Mileage			
VG Electricity	37	40	42
Publicity	9	0	0
Insurance	1200	1164	1211
Membership SALC,CAS,SPS	655	558	580
Audit	184	435	191
Councillor Expenses	328	352	366
Training	0	0	0
Miscellaneous	1885	909	945
Accounting & Website fees			
Election fees reserve	0	0	0
Professional Fees reserve	1000	1000	2200
ENVIRONMENTAL SERVICES	2373	1034	2468
Grass cutting			
Hedges/trees			
Repairs/Maintenance reserve.	500	500	500
GRANT EXPENDITURE			
Comm Infrastructure Levy			
Loc Grant / Comm En Fund			
GRANTS OUT(s137)			
General Pool	1600	1900	1900
Community Projects	300		300
Recreation Ground	4786	5786	4977
GENERAL RESERVE			
TOTAL EXPENDITURE	22172	20161	23288

Notes

Unfreeze announced Oct 21

Inc in Expenses

Inc in Expenses

No ext audit expected

Inc in Misc

To build reserves

Total

To build reserves

f/c inc VAT refund

INCOME

GRANTS IN

SCC Locality Grant			
SCDC Enabling Grants/Other			
Other grants/collection	0		0
CIL	0		0
INTEREST	26	2	2
TOTAL INCOME	26		2

TOTAL EXPENDITURE

LESS TOTAL INCOME

TOTAL PRECEPT REQUIRED

22172		23288
26		2
22146		23286

RESERVES	
(uncommitted)	
01/04/2022	£32,443
ADD	
VAT Refund	£495
	£32,938
LESS	
Grants	£3,300
Election	
Specialist Fees	£10,500
Maintenance	£3,000
Contingency	£0
	£16,138
Recommended 3 to 12 months of turnover, which is between	
	£5,040 & £20,161

Forecast

inc RG

Note 1: 21/22 f/c outturn balance is above 20/21 outturn **£4,612**

Note 2: Budget items in green are based on 21/22 budget
 Items in italic are not increased by inflation assumption
 Otherwise items are based on f/c to y/e & are increased by inflation assumpt

2019/20	Precept	£20,137	5.3%
2020/21		£21,205	5.0%
2021/22		£22,146	4.25%
2022/23		£23,286	4.90%

Kirton and Falkenham Parish Council STATEMENT OF ACCOUNTS

	Receipts	Payments
Balance at Bank	27,831.02	
Precept	22,301.00	
VAT refund PC	605.73	
VAT refund RG	845.18	
Bank interest	1.68	
CIL	-	
SCC Grant	1,100.00	
East Suffolk Council Grant	-	
Misc	50.00	
Collections	-	
Salaries/PAYE		6,486.60
Subscriptions		558.10
Electricity		-
Insurances		1,163.71
Miscellaneous (audit broadband etc		1,411.40
Clerk Councillor expenses		128.48
Training		60.00
Grants 137 Comm projects		1,600.00
Publicity		-
Environmental Services		1,273.13
Reserves		-
Community Projects		1,410.50
Bank charges		72.00
Recreation ground		5,631.18
Election costs		-
	24,903.59	19,795.10
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Closing Balances:		
Balances in Bank Account		32,938.87
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TOTAL	52,734.61	52,733.97

VAT Paid (inclusive in the
above) 295.19

The above statement represents fairly the financial position of the council as at xxxxxxxx

Signed



Date 27th April 2022

Kirton and Falkenham Parish Council Summary of Receipts and Payments

Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	% (+/-) Under/over spend	
Precept	22,206.00	22,301.00	95.00				0.43	
VAT refund PC	605.73	605.73	-				-	
VAT refund RG	1,000.00	845.18	154.82				15.48	
Bank interest	26.00	1.68	24.32				93.54	
CIL		-	-				N/A	
SCC Grant		1,100.00	- 1,100.00				N/A	
East Suffolk Council Grant		-	-				N/A	
Misc		50.00	- 50.00				N/A	
Collections		-	-				N/A	
Salaries/PAYE				7,315.00	6,486.60	828.40	11.32	
Subscriptions				655.00	558.10	96.90	14.79	
Electricity				37.00	-	37.00	100.00	
Insurances				1,200.00	1,163.71	36.29	3.02	
Miscellaneous (audit broadband etc)				2,069.00	1,411.40	657.60	31.78	
Clerk Councillor expenses				328.00	128.48	199.52	60.83	
Training				60.00	60.00	-	-	
Grants 137 Comm projects				1,600.00	1,600.00	-	-	
Publicity				9.00	-	9.00	100.00	
Environmental Services				2,873.00	1,273.13	1,599.87	55.69	
Reserves				1,000.00		1,000.00	100.00	
Community Projects				300.00	1,410.50	- 1,110.50	-370.17	
Bank charges				-	72.00	- 72.00	N/A	
Rec ground (inc VAT refund)				5,786.00	5,631.18	154.82	2.68	
Election costs				-	-	-	N/A	
TOTAL	23,837.73	24,903.59	- 875.86	23,232.00	19,795.10	3,436.90		