

1) Barclays Community

B/F 01/04/23	2609.60
+ Receipts	<u>0.00</u>
	2609.60
-Payments	<u>2609.60</u>
Balance	<u>0.00</u>

2) Unity Trust

B/F 01/04/24	16612.19
+ Receipts	<u>46810.57</u>
	63422.76
-Payments	<u>41472.70</u>
Balance	<u>21950.06</u>

3) Barclays Business Premium

B/F 01/04/24	17213.77
+ Receipts	<u>0.00</u>
+ Interest	139.68
- Payments	<u>17353.45</u>
Balance	<u>0.00</u>

Total:42149.69**4) Unity Trust Savings**

B/F 01/04/24	0
+ Receipts	20000.00
+ Interest	199.63
- Payments	
Balance	<u>20199.63</u>

Date	Payee	Unity (BACS unless in italics)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	Transfers to Unity	
08-Apr	G Walker (Salary)	577.93			1	577.93																	
08-Apr	SALC subscription	538.35			2		538.35																
08-Apr	Suffolk Cloud (PC Web)	120.00			3					120.00													
07-May	G Walker (Salary)	577.93			4	577.93																	
07-May	RG Grant	2874.38			5														2874.38				
13-Jun	HMRC	433.20			6	433.20																	
13-Jun	G Walker (Salary)	577.93			7	577.93																	
13-Jun	Heelis & Lodge	220.00			8					220.00													
13-Jun	NALC (training)	52.04			9									52.04									
13-Jun	D Cope	23.00			10										23.00								
13-Jun	G Walker (expenses)	28.80			11						28.80												
18-Jul	G Walker (Salary)	577.73			12	577.73																	
19-Aug	G Walker (Salary)	577.93			13	577.93																	
19-Aug	PFK Littlejohn (ext audit)	252.00			14					252.00												42.00	
19-Aug	Service charge	18.00			DD													18.00					
19-Aug	ICO (GDPR)	35.00			DD					35.00													
10-Sep	Poppy appeal	55.00			15																		
10-Sep	SALC (webinars)	168.00			16							168.00	55.00									28.00	
10-Sep	G Walker (Salary)	577.93			17	577.93																	
10-Sep	HMRC	433.40			18	433.40																	
12-Sep	Clear Insurance	1477.49			19			1477.49															
14-Oct	D Jacobs (expensed grit bin)	110.34			20										110.34							18.39	
14-Oct	RG Grant	2874.38			21														2874.38				
14-Oct	G Walker (Salary)	577.73			22	577.73																	
14-Oct	Service charge	18.00			23													18.00					
14-Oct	Transfer Barclays current		2609.60																				2609.60
14-Oct	Transfer Barclays deposit		17353.45																				17353.45
15-Nov	G Walker (Salary)	759.63			24	759.63																	
15-Nov	G Walker (expenses)	36.60			25						36.60											6.10	
15-Nov	G Walker (WFH back pay)	287.16			26					287.16													
15-Nov	D Cope	64.00			27										64.00								
15-Nov	K Shepherd (Village web)	139.75			28												139.75						
15-Nov	Kirton PCC (K&F review)	900.00			29												900.00						
15-Nov	G Walker (WFH Dec) see item 26	35.90			DD					35.90													
15-Nov	Service charge	5.40			DD													5.40					
04-Dec	St Elizabeth Hospice	175.00			30								175.00										
04-Dec	Lighthouse	175.00			31								175.00										
04-Dec	EA Air ambulance	175.00			32								175.00										
04-Dec	Homestart	175.00			33								175.00										
04-Dec	DAS (East Suffolk)	175.00			34								175.00										
04-Dec	Headway	175.00			35								175.00										
04-Dec	MAGPAS	175.00			36								175.00										
04-Dec	SARS	175.00			37								175.00										
04-Dec	EA Children's Hospice	175.00			38								175.00										
04-Dec	CAS	175.00			39								175.00										
12-Dec	G Walker (Salary)	479.59			40	479.59																	
12-Dec	HMRC	480.60			41	480.60																	
12-Dec	Service charge	6.00			DD													6.00					
07-Jan	G Walker (Salary)	479.59			42	479.59																	
07-Jan	G Walker (expenses - xmas tree)	68.51			43						68.51												
07-Jan	East Suffolk Services (grass cut)	403.20			44										403.20								
07-Jan	G Walker (WFH Jan) see item 26	35.90			DD					35.90													
07-Jan	Service charge	6.00			DD													6.00					
29-Jan	Salvation Army	150.00			45			300012					150.00										
07-Feb	D Cope (VG Hedge cut)	200.00			46										200.00								
07-Feb	G Walker (Salary)	479.59			47	479.59																	
07-Feb	G Walker (WFH Feb) see item 26	35.90			DD					35.90													
07-Feb	Service charge	6.00			DD													6.00					
05-Mar	G Walker (Salary)	479.59			48	479.59																	
	Carried Fwd	21065.40	19963.05			8070.30	538.35	0.00	1477.49	1021.86	133.91	168.00	1955.00	52.04	800.54	0.00	1039.75	59.40	5748.76	0.00	161.69	19963.05	

Date	Payee	Unity (BACS unless in italics)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	Transfers to Unity	
	Brought Fwd	21065.40	19963.05			8070.30	538.35	0.00	1477.49	1021.86	133.91	168.00	1955.00	52.04	800.54	0.00	1039.75	59.40	5748.76	0.00	161.69	19963.05	
05-Mar	HIMRC	359.40		49		359.40																	
05-Mar	G Walker (WFH Mar) see item 26	35.90		DD						35.90													
05-Mar	Service charge	6.00		DD														6.00					
31-Mar	Service charge	6.00		DD														6.00					
	C/fwd	21472.70	19963.05			8429.70	538.35	0.00	1477.49	1057.76	133.91	168.00	1955.00	52.04	800.54	0.00	1039.75	71.40	5748.76	0.00	161.69	19963.05	

Total	21472.70	19963.05				8429.70	538.35	0.00	1477.49	1057.76	133.91	168.00	1955.00	52.04	800.54	0.00	1039.75	71.40	5748.76	0.00	161.69	19963.05
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Cheque Paymts	19963.05
BACS Payments	21472.70
Less Transfers	19963.05
Total Expenditure	21472.70
Gross Payments (inc transfers)	41435.75

Bank Reconciliation

Date: 31/03/2025

Cash in hand	01/04/2024	£36,435.56
+ Receipts		<u>£26,847.52</u>
		£63,283.08
+ Interest		£339.31
-Payments		<u>£21,472.70</u>

A Spreadsheet Balance £42,149.69

Cash in hand per Bank Statements

Barclays Community	18/09/2024	
Barclays Business Premium	18/09/2024	
Unity Trust	31/03/2025	£21,950.06
Unity Trust Savings	31/03/2025	<u>£20,199.63</u>
		£42,149.69

- Uncleared Payments

£42,149.69

+Uncleared Receipts

B Adjusted bank balance £42,149.69

Does A=B ?

YES

Checks out OK

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Kirton and Falkenham Budget 2023/4	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	To date	Forecast Outum	Budget 24/5	
2	Currency £															Final	Gap
3	Total receipts	13089.00	7.50					13089.00			105.00		557.02	26847.52	26847.52		
4	Opening current a/c for the financial year	19,222															
5																	
6	Salaries/PAYE	577.93	577.93	1011.13	577.73	577.93	1011.33	577.73	759.63	960.19	479.59	479.59	838.99	8429.70	8429.70	9110	680.1
7	Subscriptions	538.35												538.35	538.35	645	106.4
8	Electricity													0.00	0.00	46	46.0
9	Insurances							1,477.49						1477.49	1477.49	1351	-126.5
10	Miscellaneous (audit broadband etc	120.00		220.00		305.00		18.00	825.51	47.30	41.90	41.90	47.90	1667.51	1667.51	1587	-80.5
11	Clerk Councillor expenses			28.80					36.60		68.51			133.91	133.91	254	120.1
12	Training			52.04			168.00							220.04	220.04	67	-153.0
13	Grants 137 Comm projects						55.00			1750.00		150.00		1955.00	1955.00	1600	-355.0
14	Publicity													0.00	0.00	0	0.0
15	Environmental Services			23.00				110.34	64.00	403.20	200.00			800.54	800.54	3851	3050.2
16	Professional services reserve													0.00	0.00	1750	1750.0
17	Community Projects								1039.75					1039.75	1039.75	330	-709.8
18																	
19	General account	1236.28	577.93	1334.97	577.73	882.93	1234.33	2183.56	2725.49	2757.49	993.20	871.49	886.89	16262.29	16262.29		
20																	
21	RG Grant/Vat Refunds		2874.38					2874.38					2485.56	8234.32	8234.315	5749	-2485.6
22																	
23	Total Expenditure													24496.61	24496.61	26339	1842
24																	
25	Current Account (Barclays + Unity) ^	19,221.79	*														
26	Forecast Current Account	21,572.71															
27	Reserve Deposit (Unity)	20,199.63	**														
28	Forecast Total	41,772.34															
29																	
30	* Per Bank Reconciliation Report April 2024															Professional Fees reserve	1750
31	^ Less payments plus receipts not banked															Repairs/Maintenance reserv	1000
32	** Per Bank reconciliation report Apr 25															Total	24761
33	Apr-25 GJW v1															Underspend	1578

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2025-2026

15/11/2024

2.5%

EXPENDITURE

ADMINISTRATION

	2024/25	f/c to y/e	2025/26
Salaries inc PAYE	9110	8041	7723
Stationery/post/telecoms			
Mileage			
VG Electricity	46	0	0
Publicity	0	0	0
Insurance	1350	1477	1514
Membership SALC, CAS, SPS	645	645	661
Audit	495	525	538
Councillor Expenses	254	134	397
Training	67	220	246
Miscellaneous	1092	605	620
Accounting & Website fees		120	123
Election fees reserve	0	0	0
Professional Fees reserve	1750	1750	2400
ENVIRONMENTAL SERVICES	2851	801	2851
Grass cutting			
Hedges/trees			
Repairs/Maintenance reserve.	1000	1000	1275
GRANT EXPENDITURE			
Comm Infrastructure Levy			
Loc Grant / Comm En Fund			
GRANTS OUT(s137)			
General Pool	1600	1600	1600
Community Projects	330	1395	1265
Recreation Ground	5749	8234	5892
GENERAL RESERVE			
TOTAL EXPENDITURE	26338	26547	27106

Notes

Following review Oct 24
Inc in Expenses
Inc in Expenses

Following review Oct 24

To build reserves*
Total

To build reserves

f/c exc VAT refund

RESERVES	
(uncommitted)	
01/04/2025	£41,772
ADD	
VAT Refund	£2,000
	£43,772
LESS	
Grants	£3,300
Election	
Specialist Fees	£15,750
Maintenance	£2,500
Contingency	£0
	£22,222
Recommended 3 to 12 months of turnover, which is between	
	£6,214 & £24,856

Forecast

Estimate inc RG

£1.75K added 24/25
£1k added 24/25

Note: Budget items in green are based on 23/24 budget & are increased by i
Items in italic are not increased by inflation assumption
Otherwise items are based on f/c to y/e & are increased by inflation assumpt

2874.375

INCOME

GRANTS IN

SCC Locality Grant			
SCDC Enabling Grants/Other			
Other grants/collection	0		0
CIL	0		0
INTEREST	160		257
TOTAL INCOME	160		257

	2019/20	Precept		
			£20,137	5.3%
			£21,205	5.0%
			£22,146	4.25%
			£23,286	4.90%
			£24,854	6.31%
			£26,178	5.06%
			£26,849	2.50%

TOTAL EXPENDITURE	26338		27106
LESS TOTAL INCOME	160		257
TOTAL PRECEPT REQUIRED	26178		26849

*Closing bank balance comparison:18/19 £35.5k; 19/20 £22.2k; 20/21 £27.8k; 21/22 £32.9k; 22/23 £33.4k; 23/24 36.4k

Kirton and Falkenham Parish Council

STATEMENT OF ACCOUNTS

	Receipts	Payments
Balance at Bank	36,435.56	
Precept	26,178.00	
VAT refund PC	557.02	
VAT refund RG	-	
Bank interest	339.31	
CIL	7.50	
SCC Grant	-	
East Suffolk Council Grant	-	
Misc	-	
Collections	105.00	
Salaries/PAYE		8,429.70
Subscriptions		538.35
Electricity		-
Insurances		1,477.49
Miscellaneous (audit broadband etc		1,057.76
Clerk Councillor expenses		133.91
Training		168.00
Grants 137 Comm projects		1,955.00
Publicity		52.04
Environmental Services		800.54
Reserves		-
Community Projects		1,039.75
Bank charges		71.40
Recreation ground		5,748.76
Election costs		-
	27,186.83	21,472.70
<hr/>		
Closing Balances:		
Balances in Bank Account		42,149.69
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TOTAL	63,622.39	63,622.39

VAT Paid (inclusive in the
above) 161.69

The above statement represents fairly the financial position of the council as at 31st March 2025

Signed  _____

Date 12th May 2025

Kirton and Falkenham Parish Council Summary of Receipts and Payments

Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	% (+/-) Under/over spend	
Precept	26,178.00	26,178.00	-				-	
VAT refund PC	605.73	557.02	48.71				8	
VAT refund RG	1,000.00	-	1,000.00				100	
Bank interest	15.00	339.31	- 324.31				- 2,162	
CIL		7.50	- 7.50				N/A	
SCC Grant		-	-				N/A	
East Suffolk Council Grant		-	-				N/A	
Misc		-	-				N/A	
Collections		105.00	- 105.00				N/A	
Salaries/PAYE				9,109.80	8,429.70	680.10	7	
Subscriptions				644.70	538.35	106.35	16	
Electricity				46.00	-	46.00	100	
Insurances				1,351.00	1,477.49	- 126.49	- 9	
Miscellaneous (audit broadband etc)				1,587.00	1,057.76	529.24	33	
Clerk Councillor expenses				254.00	133.91	120.09	47	
Training				67.00	168.00	- 101.00	- 151	
Grants 137 Comm projects				1,600.00	1,955.00	- 355.00	- 22	
Publicity				-	52.04	- 52.04	N/A	
Environmental Services				3,850.75	800.54	3,050.21	79	
Reserves				1,750.00		1,750.00	100	
Community Projects				330.00	1,039.75	- 709.75	- 215	
Bank charges				-	71.40	- 71.40	N/A	
Rec ground (inc VAT refund)				6,748.75	5,748.76	999.99	15	
Election costs				-	-	-	N/A	
TOTAL	27,798.73	27,186.83	611.90	27,339.00	21,472.70	5,866.30		